

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE HILLCREST WATER & SANITATION DISTRICT JUNE 16, 2020

A regular meeting of the Board of Directors of the Hillcrest Water & Sanitation District was held at 7:30 a.m. Due to COVID-19 concerns, this meeting was held virtually via Zoom.

ATTENDANCE: **In attendance were Directors:**

Steve Dymond; President
Neil Pepper; Treasurer
John Douthit; Asst. Secretary/Treasurer

Absent was Director Ken Guckenberger, whose absence was excused

Also, in attendance were:

Sue Blair; Community Resource Services
Marcos Pacheco; Community Resource Services
John Haywood; Candidate to Fill Board Vacancy
David Wilkins; Candidate to Fill Board Vacancy

CALL TO ORDER / AGENDA APPROVAL:

A quorum was declared, and the meeting was called to order at 7:32 a.m. Following review, the Agenda was approved as presented.

Interested Board Member Candidates to Fill Board Vacancy:

Director Dymond welcomed the two candidates to the meeting and introduced the Board members and Ms. Blair, District Manager. Ms. Blair provided current information related to the District and a brief history.

Mr. John Haywood introduced himself and gave the Board a brief summary of his residency in the District, his professional qualifications, and his interest in serving on the Board and serving his community.

Mr. David Wilkins also had the opportunity to introduce himself to the Board and noted his interest in serving as a District Board member. He provided his professional qualifications and background.

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Mr. Haywood noted that he would recommend the Board accept Mr. Wilkins as the new Board member. Director Pepper recommended that Mr. Haywood stay in touch with the District as there will be a future need for Board members.

After discussion amongst the Board, a motion was made by Director Dymond to nominate David Wilkins to fill the Board vacancy. Upon second by Director Pepper, a vote was taken and the motion carried unanimously. CRS will administer the Oath of Office and the Certificate of Appointment.

The Board thanked Mr. Haywood for his time and interest in the District.

DISTRICT OPERATIONS AND MAINTENANCE:

- A. Update Regarding Participating District Actions – Ms. Blair reported there was a document circulated by Director Douthit that outlines the difficulties that similar Districts are having, similar to Hillcrest. Director Douthit noted that there are difficulties that could arise if there is not a good government in place. Ms. Blair also noted that Devonshire has started their inspections again. Director Dymond gave a history on the importance of these inspections and the reasons why the District would like every home to be inspected.

FINANCIAL ITEMS:

- A. Review and Approve District Claims - The Board reviewed the claims presented for payment represented by check nos. 1933-1940 totaling \$17,211.29, also was a bank transfer for Metro Wastewater Reclamation District in the amount of \$33,317.50. Director Pepper moved that the Board approve the payment of claims as presented. Upon second by Director Dymond, vote was taken, and the motion carried unanimously.
- B. Review and Approve Financial Statements - Ms. Blair reviewed the financial statements for the period ending May 31, 2020 and the cash position dated June 11, 2020. Director Pepper moved that the Board approve the financial statements as presented. Upon second by Director Dymond, vote was taken, and the motion carried unanimously.
- C. 2021 Budget Process – Ms. Blair reviewed the 2021 budget process. Due to the COVID-19 pandemic, there will be a delay in getting the assessed values from the County. Also, there will be a Statewide measure on the ballot to repeal the Gallagher Amendment. In order for this to happen, a 52% statewide vote will be required. As more information is available, the Board will be informed. Ms. Blair answered questions posed by the Board. Director Douthit requested that Ms. Blair find information on the amount that homeowners within Cherry Hills North pay for sewer fees.

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ADMINISTRATIVE ITEMS:

- A. Review and Approve March 17, 2020 Minutes – The Board reviewed the minutes of the March 17, 2020 meeting. Director Dymond moved that the Board approve the minutes as presented. Upon a second by Director Douthit, a vote was taken, and the motion carried unanimously.

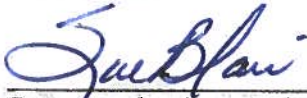
OTHER BUSINESS: There was none.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 8:44 a.m.

The next regular meeting will be held on Tuesday, September 15, 2020, at 7:30 a.m. Due to COVID-19 the meeting will be held as virtual meeting. Notice of the September meeting will be provided in accordance with statute.

Respectfully submitted,



Secretary for the Meeting